

Send the application to:  
kirjaamo@traficom.fi or  
Finnish Transport and Communications Agency  
PO Box 320, FI-00059 TRAFICOM

<b>Applicant</b>	Name			
	Licence number or personal identity code <sup>R1)</sup>		Place of birth	
	Nationalities			
	<input type="checkbox"/> Finnish <input type="checkbox"/> Other(s):			
	Street address		Postal code	City
	Telephone number during office hours		E-mail	
	Certificate mailing address (if other than street address)		Employer's invoicing address <sup>R2)</sup>	

The invoice will be sent automatically to the mail address given in the Population Information System, or to the employer's invoicing address if notified.

<b>Licence applied for<sup>R3)</sup></b> Fill in the field 'Additional information' if necessary.	<b>Aeroplane:</b>	Renewal of exp. national licence	<b>Helicopter:</b>	Renewal of exp. national licence	<b>Additional information</b>
	LAPL(A)	<input type="checkbox"/> New <input type="checkbox"/> Re-issue <input checked="" type="checkbox"/>	LAPL(H)	<input type="checkbox"/> New <input type="checkbox"/> Re-issue <input checked="" type="checkbox"/>	
	PPL(A)	<input type="checkbox"/> <input type="checkbox"/>	PPL(H)	<input type="checkbox"/> <input type="checkbox"/>	
	CPL(A)	<input type="checkbox"/> <input type="checkbox"/>	CPL(H)	<input type="checkbox"/> <input type="checkbox"/>	
	MPL(A)	<input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/>	MPL(H)	<input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/>	
	ATPL(A)	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	ATPL(H)	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	

<b>Rating applied for:</b>							<b>Instructor ratings</b>						
		New	Re-n	Reva-	With	PIC	COPI			Re-	New	Renewal	Reva-
NF	<input type="checkbox"/> (A) <input type="checkbox"/> (H)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	FI	<input type="checkbox"/> (A) <input type="checkbox"/> (H)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SEP(LAND)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	IRI	<input type="checkbox"/> (A) <input type="checkbox"/> (H)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SEP(SEA)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	CRI	<input type="checkbox"/> (A) <input checked="" type="checkbox"/> (H)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
TMG	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	TRI	<input type="checkbox"/> (A) <input type="checkbox"/> (H)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ SET	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	MI	<input type="checkbox"/> (A) <input type="checkbox"/> (H)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
MEP(LAND)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	SFI	<input type="checkbox"/> (A) <input type="checkbox"/> (H)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
TR/_____ <input type="checkbox"/> (A) <input type="checkbox"/> (H)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	STI	<input type="checkbox"/> (A) <input type="checkbox"/> (H)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
TR/_____ <input type="checkbox"/> (A) <input type="checkbox"/> (H)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	FI(FI)	<input type="checkbox"/> (A) <input type="checkbox"/> (H)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
TR/_____ <input type="checkbox"/> (A) <input type="checkbox"/> (H)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Seminar date _____					
SAILPLANE TOWING	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Proficiency check date _____					
AEROBATIC <input type="checkbox"/> (A)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<b>Instructor experience</b>					
MR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Past 36 months _____ h Past 12 months _____ h					
RT/VFR	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<b>For instrument rating</b> <b>For type or class rating</b>					
RT/IFR	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Past 12 months _____ h Past 12 months _____ h					
LP <input type="checkbox"/> ENG <input type="checkbox"/> FIN	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						

**Flying experience:** (enter the flight times as full hours or mark the number of flights during the past 12 months before expiration date of the rating)

Experience (past 12 months)	SEP(LAND)	TMG	SEP(SEA)	MEP(LAND)	On type	On type	On type
(A)	_____ h	_____ h	_____ h	_____ h	_____ h	_____ h	_____ h
(H)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

**Attachments**

Training certificates  Copy of pilot log book (only when applying for new licence)  Letter of authorisation

Proficiency check/skill test report  Passport copy (for non-Finnish applicants)

**Applicant's signature**

I assure that I am not holding an equivalent licence or certificate issued in another EASA member state as referred to in AMC1 ARA.GEN.315(a), have not applied for an equivalent licence in another member state, and have never held any licence issued by another member state which was revoked or suspended in any other member state. The applicant for a licence or certificate undertakes to compensate the costs incurred from the processing of this application to the Finnish Transport and Communications Agency in accordance with the current Decree on the Agency's service fees.

Place and date \_\_\_\_\_ Applicant's signature \_\_\_\_\_

## COMPLETION INSTRUCTIONS

1. This application is for licences that entitle the applicant to act as pilot on an aircraft. The same form is used to apply for a new licence or rating and to reissue or renew licences and ratings.
2. When there are several alternatives, check (X) the relevant box.
3. Mark how you would like the licence to be delivered. If the desired means of delivery has not been marked, the licence will be posted to the applicant's address. If the box for prohibiting disclosure is not ticked, your contact details can be released for marketing purposes.
4. All necessary documentation must be attached to the application (except for the medical examination report if the physician sends it directly to the Finnish Transport and Communications Agency).
5. Do not make any markings in the shaded fields.

## ATTACHMENT OF PILOT LOG BOOK

A copy of the pilot log book must be attached to the application when applying for a licence for a new category of aircraft or when the Finnish Transport and Communications Agency specifically requests.

## REMARKS

- R1) If you do not have a Finnish pilot licence number, enter your personal identity code in this field.
- R2) Mark the airline/employer if the company is Finnish and it has made an invoicing agreement for licences with the Finnish Transport and Communications Agency.
- R3) If you wish to convert your national licence into an EASA licence, you need to fill in an EASA conversion application. If the application concerns a recreational pilot licence (APL, BPL, GPL, MGPL or UPL), you need to fill in an application for a recreational pilot licence or rating.

## PROCESSING OF THE APPLICATION

1. Send the application with attachments and any supplementary information to the Finnish Transport and Communications Agency's registry.
2. The processing of the application begins only after the Finnish Transport and Communications Agency has received all the necessary attachments.
3. Any attachments to the application must be either certified copies or original documents.
4. Applications are processed in order of receipt.
5. If there is information missing from the application and this can be corrected, the applicant will be requested to complete the application within a specified time. Failure to meet the time limit will not preclude a decision in the matter.
6. Your application will be processed within approximately two weeks.

## AVIATION REGULATIONS CONCERNING LICENCES AND RATINGS

Information on aviation regulations and advisory circulars related to the validity, re-issue and renewal of licences and ratings is available on our website: [www.traficom.fi/en](http://www.traficom.fi/en).

## ENQUIRIES

If you have any questions about your application, please use our contact form <https://www.traficom.fi/en/contact-form-aviation>

## ABBREVIATIONS USED

(A) powered aeroplanes	MR, mountain rating
AEROBATIC, aerobatics rating	NF, night flight
ATPL, airline transport pilot licence	PIC, pilot in command
COPI, co-pilot	PPL, private pilot licence
CPL, commercial pilot licence	RT/VFR, radiotelephony rating, visual flight rules
CRI, class rating instructor	RT/IFR, radiotelephony rating, instrument flight rules
FI, flight instructor	LP, language proficiency endorsement
FI(FI), flight instructor for flight instructor courses	SEP(LAND), single engine piston (land)
(H) helicopters	SEP(SEA), single engine piston (sea)
IR, instrument rating	SET, single engine turboprop (e.g. Cessna SET)
IRI, instrument rating instructor	SFI, synthetic flight instructor
MEP, multi-engine piston (land)	TR, type rating
MI, mountain rating instructor	TRI, type rating instructor